BUSINESS ONLINE BANKING INSTRUCTIONS

ENROLLING *(desktop or browser)*

1. Log on at **peoples.bank**
2. Select the **Business dropdown > Online Banking > Enroll**
3. Complete the Form
4. Submit Enrollment

Once your request has been verified and setup is complete, you will receive an email with further information.

1ST TIME LOGIN

1. Select **First Time Login** from website or mobile app
2. Enter Login ID (username)
3. Select a target to have your Secure Access Code delivered
4. Enter Secure Access Code
5. Create and enter your Password
6. You may Register your personal device for future use.

Review and Accept Terms & Conditions during this login

E-STATEMENTS

1. Log into Online Banking
2. From the menu list, select Statements & Notices
   a. View Statements & Notices
3. Select an account
   a. A new screen will come up
4. Enter your email address
5. Click Complete Registration

Statements will be available the following day

Mobile App Icon

ONLINE BANKING

TREASURY MANAGEMENT

TREASURY MANAGEMENT

1. **Autobooks**
   a. It's a breeze to let people pay you online, from their phone or computer, always know exactly who's paid and who's due, and create and send invoices electronically - no waiting on snail mail.
2. **Merchant Services**
   a. Helps you manage payments, improve your customer experience, and supply you with the tools you need to succeed.
3. **Lockbox**
   a. Provides a faster, easier way to process your company's accounts receivable.
4. **Positive Pay**
   a. Helps prevent and detect fraud.
5. **Employer Impact Program**
   a. A personalized financial relationship program for you and your employees.
6. **Remote Deposit Capture**
   a. Make check deposits straight into your business account using a scanner from one or more of your business locations.
7. **Business Credit Card**
8. **Consumer Credit Card**
9. **Purchase Card**
   a. Account features, card management, and detailed reporting offered through the eZBusiness portal. Earn a cash back rebate each month credited to your account.

Fees may apply.