

# Peoples

## Bank and Trust

The following position is now available at the branch of Peoples Bank and Trust. Please follow the instructions at the end of this notice in order to apply.

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### **POSITION TITLE**

Farm Manager (Full Time – Exempt)

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### **ROLE**

This position is responsible for Farm Management duties, including but not limited to management, accounting and crop marketing. This position may also be required to assist with marketing other bank services.

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### **ESSENTIAL FUNCTIONS**

This position is responsible for the following functions:

- Evaluates the condition of real estate assets for client farm accounts
- Conducts regularly scheduled onsite farm inspections
- Reviews and approves bills and deposits for client accounts
- Carries out crop marketing strategies developed by the Farm Management department
- Budget development for client farm accounts
- Administrates and maintains crop insurance and government programs
- Analyzes and negotiates leases on behalf of farms
- Coordinates with trust department and bank retail and loan activities and assists where possible and appropriate
- Assists as necessary with marketing calls for new business
- Solicits new clients by marketing Farm Management products and services
- Data entry into Farm Management software program

Various other responsibilities as assigned by supervisor

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### **QUALIFICATIONS**

**EDUCATION/CERTIFICATION:** Bachelor's degree in related field, or equivalent experience

**REQUIRED KNOWLEDGE:** Knowledge of basic crop marketing, knowledge of agronomy and agriculture management procedures, working understanding of budgets, basic understanding of agricultural leases and farm profitability analysis

**EXPERIENCE REQUIRED:** Agricultural production or farm management experience preferred

**SKILLS/ABILITIES:**

Attention to detail, strong written and verbal communication skills, self-motivation, self-management, ability to consistently follow through on tasks, problem solving, organized, customer relationship building, time management, basic to advanced computer literacy, strong ability to multi-task, proven applied leadership abilities and skilled in cross-cultural communication and relationship building.

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**How to Apply:**

All interested individuals are welcome to apply for this job opportunity. In order to apply, you may complete one of the following options:

- Submit your application using the following web-link:  
[https://form.jotform.com/SyndeoHRO/PBT\\_Application](https://form.jotform.com/SyndeoHRO/PBT_Application)
- Notify the bank of your interest via email at PBTNewHire@syndeohro.com